

**2006 School of Mathematics and Statistics**  
**Carleton University Residence Accommodation Reservation Form**

**Please complete this form and:**

- **Fax** it with **credit card number** to Carleton University Tour and Conference Centre **613-520-3952**
- **Or mail** it with **money order, certified cheque or credit card number** to:  
 Carleton University Tour and Conference Centre,  
 261 Stormont Building, 1125 Colonel By Drive, Ottawa, Ontario, Canada, K1S 5B6

**Single**

<u>Surname</u>	<u>First Name</u>	<u>Gender</u>		<u>Arrival Date</u>	<u>Departure Date</u>
		M	F		

<b>Double</b>					
<u>Surname</u>	<u>First Name</u>	<u>Gender</u>		<u>Arrival Date</u>	<u>Departure Date</u>
		M	F		

<b>Accommodation Type (Please circle one)</b>	<b>Description</b>	<b>Price / person/ night INCLUDING breakfast and taxes</b>
Leeds	2 or 4 Bedroom suite with 1 double bed per room Shared bathroom in suite. Up to 4 people per suite maximum	\$58.52 Single Occ / \$41.04 Double Occ
Name of Event Attending	Ottawa-Carleton Discrete Math Workshop May 12-13 <input type="checkbox"/>	Covering Arrays Workshop May 14 – 16 <input type="checkbox"/>

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Prov. \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ @ \_\_\_\_\_

**Payment:**      Certified Cheque enclosed      Money Order enclosed      Credit Card information below  
 Payment by a third Party – Name of 3<sup>rd</sup> Party: \_\_\_\_\_

**Any payment is only to hold the room. The cheque or credit card will processed upon arrival.**  
 (Visa or Mastercard only): Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

I authorize debit to the above credit card for all charges relating to those clients named above in relation to:  
 Accommodation, parking and telephone.  
 CARD HOLDER SIGNATURE \_\_\_\_\_

*Cancellation Policy: 48 hours notice required to cancel booking,  
 or one full night's accommodation will be charged to credit card*

**CHECK IN TIME: AFTER 3:00 PM CHECK OUT TIME: BEFORE 11:00 AM**

**Parking:** Monday-Friday: \$8.00\* per day; Saturday and Sundays no charge

Weekly parking passes may be purchased at Reception Desk for \$25.00\*

\*Please note that these are 2005 parking prices and may be subject to change.

**Office use only:** Confirmation sent: \_\_\_\_\_ Participant #: \_\_\_\_\_